Mr. Thomas S. Tiller, CFO Laurel Baye Healthcare, LLC Post Office Box 2700 Pawleys Island, South Carolina 29585

Re: AC# 3-FFD-J9 - Fairfield Healthcare Center, LLC

Dear Mr. Tiller:

The accompanying report has been prepared by our office based on your Medicaid Financial and Statistical Report submitted to the Department of Health and Human Services for the cost report period April 1, 1999 through September 30, 1999. That report was used to set the rate covering the contract periods beginning October 1, 1999.

We are recommending that the Department of Health and Human Services certify an accounts receivable to recover amounts due as a result of the rate change shown on Exhibit A. You will be notified of repayment terms by that Agency.

If you take exception to this report in any manner, you have the right to appeal in accordance with the <u>Code of Laws of South Carolina</u>, 1976 as amended, Title 44, and Department of Health and Human Services Regulation R.126-150, and you must respond in writing within thirty (30) calendar days of the date of this letter. This written response must address the specific items in the report being appealed, and must be directed to the Appeals and Hearings, Department of Health and Human Services, Post Office Box 8206, Columbia, South Carolina 29202-8206. Any correspondence should include the control number appearing on Exhibit A of this report.

Thomas L. Wagner, Jr., CPA State Auditor

TLWjr/kss

cc: Ms. Brenda L. Hyleman

Mr. Jeff Saxon Mr. Robert M. Kerr Mr. Thomas S. Tiller, CFO Laurel Baye Healthcare, LLC Post Office Box 2700 Pawleys Island, South Carolina 29585

Re: Draft Report – AC# 3-FFD-J9 – Fairfield Healthcare Center, LLC

Dear Mr. Tiller:

The accompanying draft report has been prepared by our office. Please review the adjustments as presented.

If you have any questions concerning this report and would like a formal exit conference with the auditors, please write to Mr. John Corbacho, CPA, regarding the establishment of a meeting date. Your correspondence should include the above referenced control number. Your request for a conference must be made within ten (10) calendar days of your receipt of this report, and the conference must be held within twenty (20) calendar days of your receipt of this report. Any additional documentation in support of allowable cost must be received by our office no later than twenty (20) calendar days after your receipt of this report.

If we do not hear from you within ten (10) calendar days of your receipt of this report, we will assume you do not want an exit conference. In this case, I will reissue this report to you in final form and you will have thirty (30) calendar days in which to file a formal appeal if you so desire.

Yours very truly,

Thomas L. Wagner, Jr., CPA State Auditor

#### TLWjr/kss

cc: Ms. Brenda L. Hyleman

Mr. Jeff Saxon Mr. Robert M. Kerr Ms. Brenda L. Hyleman, Director Division of Home Health and Nursing Home Services Department of Health and Human Services Post Office Box 8206 Columbia, South Carolina 29202-8206

Re: Draft Report – AC# 3-FFD-J9 – Fairfield Healthcare Center, LLC

Dear Ms. Hyleman:

Please review the adjustments contained in the accompanying draft report. If you have any comments or disagreements with the adjustments and resulting computations, please contact Mr. John Corbacho, CPA, within ten (10) calendar days.

Use of the above referenced control number is requested on any subsequent correspondence pertaining to this report.

If you do not have any comments, it will be assumed you are in agreement with the report and only those concerns of the Provider, if any, will be considered prior to the issuance of the final report.

Yours very truly,

Thomas L. Wagner, Jr., CPA State Auditor

TLWjr/kss

cc: Mr. Jeff Saxon

Mr. Robert M. Kerr

# FAIRFIELD HEALTHCARE CENTER, LLC RIDGEWAY, SOUTH CAROLINA

CONTRACT PERIODS BEGINNING OCTOBER 1, 1999 AC# 3-FFD-J9

#### REPORT ON CONTRACT

**FOR** 

**PURCHASE OF NURSING CARE SERVICES** 

WITH

STATE OF SOUTH CAROLINA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

July 18, 2000

Department of Health and Human Services State of South Carolina Columbia, South Carolina

We have performed the procedures described below, which were agreed to by the South Carolina Department of Health and Human Services, solely to compute the rate change and related adjusted reimbursement rate to be used by the Department in determining the reimbursement settlement with Fairfield Healthcare Center, LLC, for the contract periods beginning October 1, 1999, and for the six month cost report period ended September 30, 1999, as set forth in the accompanying schedules. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Department of Health and Human Services. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

- 1. We tested selected costs or areas based on our analytical procedures applied to the reimbursable Medicaid program costs as shown on the Financial and Statistical Report for Nursing Homes, as filed by Fairfield Healthcare Center, LLC, to determine if these costs were allowable as defined by the State Plan for Medicaid reimbursement purposes and supported by accounting and statistical records maintained by the provider. Our findings as a result of these procedures are presented in the Adjustment Report, Summaries of Costs and Total Patient Days, and Cost of Capital Reimbursement Analyses sections of this report.
- We recomputed the Computation of Reimbursement Rate using the adjusted costs and calculated the rate change in accordance with the provisions of the contract between the Department of Health and Human Services and Fairfield Healthcare Center, LLC, dated as of October 1, 1994 as amended. Our findings as a result of these procedures are presented in the Computation of Rate Change and Computations of Adjusted Reimbursement Rate sections of this report.

Department of Health and Human Services State of South Carolina July 18, 2000

The South Carolina Department of Health and Human Services has not received formal approval from the United States Health Care Financing Administration (HCFA) of Attachment 4.19D of the South Carolina State Plan under Title XIX (Medicaid) for the contract period beginning October 1, 2000, as required by regulations of the United States Department of Health and Human Services (HHS). The effects of any adjustments that may be necessary if the State Plan, as submitted, is modified to receive the approval of HCFA cannot presently be determined.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the South Carolina Department of Health and Human Services and is not intended to be and should not be used by anyone other than the specified party.

Thomas L. Wagner, Jr., CPA State Auditor

Computation of Rate Change For the Contract Periods Beginning October 1, 1999 AC# 3-FFD-J9

	Beginning- 10/01/99	
Interim reimbursement rate	(1) \$102.75	(2)\$ -
Adjusted reimbursement rate	98.66	99.04
Decrease in reimbursement rate	\$ 4.09	\$

- (1) Interim reimbursement rate from the South Carolina Medicaid Management Information System (MMIS) Provider Rate Listing dated April 25, 2000
- (2) Interim reimbursement rate will be determined by the South Carolina Department of Health and Human Services.

Computation of Adjusted Reimbursement Rate For the Contract Period Beginning October 1, 1999 AC# 3-FFD-J9

	Incentives	Allowable Cost	Cost Standard	Computed Rate
Costs Subject to Standards:	Incentives		Standard	Race
General Services		\$41.46	\$50.88	
Dietary		10.75	9.69	
Laundry/Housekeeping/Maint.		13.72	8.24	
Subtotal	\$ <u>2.88</u>	65.93	68.81	\$65.93
Administration & Med. Rec.	\$	12.44	11.56	11.56
Subtotal		78.37	\$ <u>80.37</u>	77.49
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxygen Taxes and Insurance Legal Fees		.99 - 5.35 1.02 02		.99 - 5.35 1.02 02
TOTAL		\$ <u>85.75</u>		84.87
Inflation Factor (3.00%)				2.55
Cost of Capital				5.97
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Al	lowable Cost)			-
Cost Incentive				2.88
Effect of \$1.75 Cap on Cost/Profi	t Incentives			(1.13)
CNA Add-On				.75
Nurse Aide Staffing Add-on				2.77
ADJUSTED REIMBURSEMENT RATE				\$ <u>98.66</u>

Computation of Adjusted Reimbursement Rate For the Contract Period Beginning October 1, 2000 AC# 3-FFD-J9

	Incentives	Allowable Cost	Cost Standard	Computed Rate
Costs Subject to Standards:				
General Services		\$41.89	\$50.24	
Dietary		10.86	10.12	
Laundry/Housekeeping/Maint.		<u>13.86</u>	8.88	
Subtotal	\$ <u>2.63</u>	66.61	69.24	\$66.61
Administration & Med. Rec.	\$	12.57	10.55	10.55
Subtotal		79.18	\$ <u>79.79</u>	77.16
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxygen Taxes and Insurance Legal Fees		1.00 - 5.41 1.03 .02		1.00 - 5.41 1.03 .02
TOTAL		\$ <u>86.64</u>		84.62
Inflation Factor (3.20%)				2.71
Cost of Capital				5.96
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Al	lowable Cost)			-
Cost Incentive				2.63
Effect of \$1.75 Cap on Cost/Profit Incentives				(.88)
Nurse Aide Staffing Add-On - 10/01/2000				1.23
Nurse Aide Staffing Add-On - 10/0	1/1999			2.77
ADJUSTED REIMBURSEMENT RATE				\$ <u>99.04</u>

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 1999
AC# 3-FFD-J9

	Totals (From Schedule SC 13) as		ments	Adjusted
Expenses	Adjusted by DH&HS	<u>Debit</u>	Credit	Totals
General Services	\$ 886,604	\$ 51 (7)	\$ 800 (1) 17,067 (3) 4,139 (5) 14,364 (8) 1,567 (8) 20,352 (11) 4,160 (11)	\$ 824,206
Dietary	216,955	-	124 (8) 3,192 (11)	213,639
Laundry	42,619	-	27 (8) 840 (11)	41,752
Housekeeping	61,411	-	44 (8) 840 (11)	60,527
Maintenance	182,970	-	5,736 (6) 4,243 (7) 1,491 (8) 1,080 (11)	170,420
Administration & Medical Records	254,237	3,544 (3) 2,491 (3) 6,539 (7) 944 (7)	2,290 (6) 2,346 (8) 174 (8) 15,578 (12)	247,367
Utilities	29,218	-	8,295 (4) 1,257 (6)	19,666
Special Services	-	-	-	-
Medical Supplies & Oxygen	173,051	6,990 (7)	17,565 (2) 56,021 (5)	106,455
Taxes and Insurance	21,757	-	1,440 (7)	20,317
Legal Fees	413	-	-	413

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 1999
AC# 3-FFD-J9

	Totals (From Schedule SC 13) as	Adjust	ments	Adjusted
Expenses	Adjusted by DH&HS	<u>Debit</u>	Credit	<u>Totals</u>
Cost of Capital	95,938	9,562 (9) 1,007 (12) 12,207 (13)		118,714
Subtotal	1,965,173	43,335	185,032	1,823,476
Ancillary	24,888	-	-	24,888
Non-Allowable	111,214	800 (1) 17,565 (2) 11,032 (3) 8,295 (4) 60,160 (5) 9,283 (6) 20,137 (8) 30,464 (11) 14,571 (12)	9,562 (9) 12,207 (13)	261,752
Total Operating Expenses	\$ <u>2,101,275</u>	\$ <u>215,642</u>	\$ <u>206,801</u>	\$ <u>2,110,116</u>
Total Patient Days	<u>19,881</u>			19,881
Total Beds	<u>112</u>			

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 2000
AC# 3-FFD-J9

Expenses	Totals (From Schedule SC 13) as Adjusted by DH&HS	Adjustr <u>Debit</u>	ments <u>Credit</u>	Adjusted <u>Totals</u>
General Services	\$ 886,604	\$ 51 (7)	\$ 800 (1) 17,067 (3) 4,139 (5) 14,364 (8) 1,567 (8) 20,352 (11) 4,160 (11)	\$ 824,206
Dietary	216,955	-	124 (8) 3,192 (11)	213,639
Laundry	42,619	-	27 (8) 840 (11)	41,752
Housekeeping	61,411	-	44 (8) 840 (11)	60,527
Maintenance	182,970	-	5,736 (6) 4,243 (7) 1,491 (8) 1,080 (11)	170,420
Administration & Medical Records	254,237	3,544 (3) 2,491 (3) 6,539 (7) 944 (7)	2,290 (6) 2,346 (8) 174 (8) 15,578 (12)	247,367
Utilities	29,218	-	8,295 (4) 1,257 (6)	19,666
Special Services	-	-	-	-
Medical Supplies & Oxygen	173,051	6,990 (7)	17,565 (2) 56,021 (5)	106,455
Taxes and Insurance	21,757	-	1,440 (7)	20,317
Legal Fees	413	-	_	413

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 2000
AC# 3-FFD-J9

<u>Expenses</u>	Totals (From Schedule SC 13) as Adjusted by DH&HS	Adjust <u>Debit</u>	ments <u>Credit</u>	Adjusted <u>Totals</u>
Cost of Capital	104,414	5,241 (10) 1,007 (12)	-	117,208
		6,546 (14)		
Subtotal	1,973,649	33,353	185,032	1,821,970
Ancillary	24,888	-	-	24,888
Non-Allowable	106,929	800 (1) 17,565 (2) 11,032 (3) 8,295 (4) 60,160 (5) 9,283 (6) 20,137 (8) 30,464 (11) 14,571 (12)	5,241 (10) 6,546 (14)	267,449
Total Operating Expenses	\$ <u>2,105,466</u>	\$ <u>205,660</u>	\$ <u>196,819</u>	\$ <u>2,114,307</u>
Total Patient Days	<u>19,676</u>			<u>19,676</u>
Total Beds	<u>112</u>			

Adjustment Report
Cost Report Period Ended September 30, 1999
AC# 3-FFD-J9

ADJUSTMENT			
NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
1	Nonallowable Nursing	\$ 800	\$ 800
	To remove expense not related to patient care and disallow expense not adequately documented HIM-15-1, Section 2304		
2	Nonallowable Medical Supplies and Oxygen	17,565	17,565
	To properly state reported specialty bed expense State Plan, Attachment 4.19D		
3	Administration Medical Records Nonallowable Nursing	3,544 2,491 11,032	17,067
	To adjust consultant contract with facility employees State Plan, Attachment 4.19D DHHS Expense Checklist		
4	Nonallowable Utilities	8,295	8,295
	To remove late fees and deposits from allowable cost HIM-15-1, Section 2102.3		
5	Nonallowable Nursing Medical Supplies and Oxygen	60,160	4,139 56,021
	To remove related party transactions that are not adequately documented HIM-15-1, Sections 1000 and 2304		

Adjustment Report
Cost Report Period Ended September 30, 1999
AC# 3-FFD-J9

ADJUSTMENT			
NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
6	Nonallowable	9,283	
	Maintenance		5,736
	Administration		2,290
	Utilities		1,257
	m- 1/11		
	To disallow expenses not adequately documented		
	HIM-15-1, Section 2304		
	IIIM 13 1, Seccion 2304		
7	Nursing	51	
	Administration	6,539	
	Medical Records	944	
	Medical Supplies and Oxygen	6,990	
	Maintenance		4,243
	Taxes, Insurance, and Licenses		1,440
	Other Equity		8,841
	To adjust expense per the trial balance		
	to the amounts per the general ledger HIM-15-1, Section 2304		
	HIM-15-1, Section 2304		
8	Nonallowable	20,137	
	Nursing		14,364
	Restorative		1,567
	Dietary		124
	Laundry		27
	Housekeeping		44
	Maintenance		1,491
	Administration		2,346
	Medical Records		174
	To adjust fringe benefits and related		
	allocation		
	HIM-15-1, Section 2304		
	State Plan, Attachment 4.19D		
9	Cost of Capital	9,562	
	Fixed Assets	262,685	0.560
	Nonallowable		9,562
	Accumulated Depreciation		25,342
	Other Equity		237,343
	To adjust fixed assets and related		
	depreciation		
	HIM-15-1, Section 2304		
	State Plan, Attachment 4.19D		
	(For the rate period 10/01/99 - 9/30/00)		

Adjustment Report
Cost Report Period Ended September 30, 1999 AC# 3-FFD-J9

ADJUSTMENT NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
10	Cost of Capital Fixed Assets Nonallowable Accumulated Depreciation Other Equity	5,241 78,923	5,241 10,451 68,472
	To adjust fixed assets and related depreciation HIM-15-1, Section 2304 State Plan, Attachment 4.19D		
	(For the rate period beginning 10/01/00)		
11	Nonallowable Nursing Restorative Dietary Laundry Housekeeping Maintenance	30,464	20,352 4,160 3,192 840 840 1,080
	To reverse vacation accrual not adequately documented HIM-15-1, Section 2304		
12	Cost of Capital Nonallowable Administration	1,007 14,571	15,578
	To adjust home office cost HIM-15-1, Section 2304, 2150.3		
13	Cost of Capital Nonallowable	12,207	12,207
	To adjust capital return State Plan, Attachment 4.19D		
	(For the rate period 10/01/99 - 9/30/00)		

Adjustment Report
Cost Report Period Ended September 30, 1999
AC# 3-FFD-J9

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	DEBIT	CREDIT
14	Cost of Capital Nonallowable	6,546	6,546
	To adjust capital return State Plan, Attachment 4.19D		
	(For the rate period beginning 10/01/00)		
15	<pre>Memo Adjustment: To decrease reported square footage from 37,096 to 35,871 square feet. To remove chapel square footage of 1,225 square feet.</pre>		
	TOTAL ADJUSTMENTS	\$ <u>569,037</u>	\$ <u>569,037</u>

Due to the nature of compliance reporting, adjustment descriptions and references contained in the preceding Adjustment Report are provided for general guidance only and are not intended to be all-inclusive.

FAIRFIELD HEALTHCARE CENTER, LLC
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 1999
AC# 3-FFD-J9

Original Asset Cost (Per Bed)	\$ 15,618
Inflation Adjustment	2.2493
Deemed Asset Value (Per Bed)	35,130
Number of Beds	112
Deemed Asset Value	3,934,560
Improvements Since 1981	583,585
Accumulated Depreciation at 09/30/99	(1,198,645)
Deemed Depreciated Value	3,319,500
Market Rate of Return	.063
Total Annual Return	209,129
Number of Days in Period	183/365
Adjusted Annual Return	104,851
Return Applicable to Non-Reimbursable Cost Centers	-
Allocation of Interest to Non-Reimbursable Cost Centers	
Allowable Annual Return	104,851
Depreciation Expense	13,863
Amortization Expense	-
Capital Related Income Offsets	-
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	
Allowable Cost of Capital Expense	118,714
Total Patient Days (Minimum 97% Occupancy)	19,881
Cost of Capital Per Diem	\$5.97

FAIRFIELD HEALTHCARE CENTER, LLC
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 1999 AC# 3-FFD-J9

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$3.44
Adjustment for Maximum Increase	3.99
Maximum Cost of Capital Per Diem	\$ <u>7.43</u>
Reimbursable Cost of Capital Per Diem	\$5.97
Cost of Capital Per Diem	\$ <u>5.97</u>
Cost of Capital Per Diem Limitation	\$

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 2000
AC# 3-FFD-J9

Original Asset Cost (Per Bed)	\$ 15,618
Inflation Adjustment	2.3156
Deemed Asset Value (Per Bed)	36,165
Number of Beds	112
Deemed Asset Value	4,050,480
Improvements Since 1981	583,585
Accumulated Depreciation at 09/30/99	(1,198,645)
Deemed Depreciated Value	3,435,420
Market Rate of Return	.060
Total Annual Return	206,125
Number of Days in Period	183/365
Adjusted Annual Return	103,345
Return Applicable to Non-Reimbursable Cost Centers	-
Allocation of Interest to Non-Reimbursable Cost Centers	
Allowable Annual Return	103,345
Depreciation Expense	13,863
Amortization Expense	-
Capital Related Income Offsets	-
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	
Allowable Cost of Capital Expense	117,208
Total Patient Days (Minimum 96% Occupancy)	19,676
Cost of Capital Per Diem	\$5.96

FAIRFIELD HEALTHCARE CENTER, LLC
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1999
For the Contract Period Beginning October 1, 2000 AC# 3-FFD-J9

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$3.44
Adjustment for Maximum Increase	3.99
Maximum Cost of Capital Per Diem	\$ <u>7.43</u>
Reimbursable Cost of Capital Per Diem	\$5.96
Cost of Capital Per Diem	\$ <u>5.96</u>
Cost of Capital Per Diem Limitation	\$ -